SHERIFF HUTTON BRIDGE CRICKET CLUB

The Bridge: Moor Farm, Sheriff Hutton Road, Strensall. York. YO32 5TX
The Castle: York Road, Sheriff Hutton. York YO60 6RQ
www.sheriffhuttonbridge.co.uk

CONSTITUTION

1. Name

The club will be known as Sheriff Hutton Bridge Cricket Club (SHBCC), hereafter to be referred to as 'the club' and the club shall be affiliated to the England & Wales Cricket Board (ECB) through the Yorkshire Cricket Board.

2. Aims & Objectives

The main purposes, aims and objectives of the club are:

- To provide facilities for and to promote participation in the amateur sport of Cricket
- To foster and promote the sport of cricket at all levels within the community and within the sport, providing opportunities for recreation, coaching and competition
- To manage Sheriff Hutton Bridge Cricket Club
- To ensure that all members playing and non-playing, abide by the ECB Code of Conduct which incorporates the Spirit of Cricket and by the Laws of Cricket
- To ensure a duty of care to all members of the club by adopting and implementing the ECB Safe Hands – Crickets Policy for Safeguarding Children and any future versions of the Policy. The club also has a separate "Club Safeguarding Policy Statement" as required by the ECB
- To adopt and implement the ECB Anti-Discrimination Code of Conduct and any future version of this policy
- To encourage all members to participate fully in the activities of the club.

3. Membership

Membership of the club shall be open to anyone interested in the sport of cricket on application regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other belief.

The club may have different classes of membership and subscription on a non-discriminatory and fair basis. The club will keep subscriptions at levels that will not pose a significant obstacle to people participating.

Application for membership of the club shall be by completion of a membership form and by payment of the relevant subscription/joining fees as determined by the Annual General Meeting of the club.

All membership subscriptions will commence upon completion of membership from and completed direct debit instructions.

No person shall be eligible to take part in the business of the club or eligible for selection for any club team unless the appropriate subscription has been paid or membership has been agreed by the Leadership Committee.

The club Leadership Committee may refuse membership, or remove it, only for good cause such as conduct or character likely to bring the club or cricket into disrepute. Appeal against refusal or removal may be made to the Leadership Committee who shall appoint an Appeals Committee to hear the appeal.

All members will be subject to the regulations of the Constitution and by joining the club will be deemed to accept these regulations and any Codes of Conduct that the club has adopted. The Constitution shall identify those members eligible to vote at any General Meeting.

4. **Classes of Membership**
Membership subscriptions and match fees will be decided on at the AGM following recommendations from the Leadership Committee. The following classes of membership will be available:
- Senior Playing Membership
- Juniors Membership (Aged up to U15)
- Students (Aged 16+)
- Social Membership
- Life Membership

A list of members in each category shall be maintained by the Head of Finance or other officer of the club.

5. **Officers of the Club**
The Executive Officers of the club shall be as follows:
- Chairperson
- General Secretary
- Head of Finance
- Director of Cricket
- Head of Junior Cricket
- Head of Women & Girls Cricket
- Head of Facilities
- Head of Events & Marketing
- Head of Bar & Catering
- Club Safeguarding Officer
- Head of Kit Management and Sponsorship
- Team Captains
- Honorary Officers

Honorary Officers of the club are:
- President
- Vice President(s)

6. **Election of Officers**
All officers shall be elected at the Annual General Meeting of the club from, and by, the members of the club. All officers will retire each year but will be eligible for re-appointment.

7. **Leadership Committee**
The club shall be managed through the Leadership Committee consisting of:
- Chairperson
- General Secretary
- Head of Finance

- Director of Cricket
- Head of Junior Cricket
- Head of Women & Girls Cricket
- Head of Facilities
- Head of Events & Marketing
- Club Safeguarding Officer
- Head of Kit Management and Sponsorship
- Senior Captains Representative

The above roles will have the right to vote at Leadership Committee meetings.

The Leadership Committee will be convened by the General Secretary of the club and held no less than 4 times per year. The quorum required for business to be agreed at Leadership Committee meetings will be 4.

The duties of the Leadership Committee shall be:

- To conduct the affairs of the Club on behalf of the members, adopting new policies, codes of conduct and rules that affect the organisation of the club, keeping accurate accounts of the clubs' finances through the Head of Finance, which should be available for reasonable inspection by members
- To maintain a bank current account
- To elect or co-opt additional members as necessary who serve until the next AGM. The committee will also have powers to appoint sub-committees as necessary and co-opt advisers to advise, who may be non-club members, on specialist subjects
- To be responsible for disciplinary hearings of members who infringe the club rules/regulations/constitution. The Leadership Committee will be responsible for taking any action of suspension or discipline following such hearings
- To make decisions on the basis of a simple majority vote. In the case of equal votes, the Chairperson shall be entitled to an additional vote

8. Trustees (Property and Contracts)

- The Leadership Committee shall appoint not fewer than **two** and not more than **four** individuals to act as the Trustees of the Club ("the Trustees")
- A person is eligible to be appointed as a Trustee only if they are a member of the Club and aged 18 or over
- The Leadership Committee may remove Trustees at any time
- All land and other property of the Club (including any leasehold interest) shall be held by the Trustees on trust for the members of the Club
- The Trustees shall deal with the Club's property and assets as directed by the Leadership Committee (of which an entry in Leadership Committee Minutes shall be conclusive evidence)
- The Trustees are authorised to sign such contracts, deeds, licences and leases as are properly required for the purposes of the Club on behalf of the members of the Club as directed by the Leadership Committee (of which an entry in Leadership Committee Minutes shall be conclusive evidence)

- The Trustees shall not be required to incur personal expenditure or liability on behalf of the Club
- The Club shall indemnify the Trustees out of Club funds against all liabilities, costs and expenses properly incurred by them in the execution of their duties

9. Finance

All club monies will be banked in an account held in the name of the club.

All surplus income or profits are to be reinvested in the club. No surpluses or assets will be distributed to members or third parties.

The Head of Finance will be responsible for the finances of the club and for providing a report on the financial position as required by the Leadership Committee.

The Head of Finance shall ensure that the club maintains adequate and appropriate insurance to cover the activities of the club.

The financial year of the club will end on 30th September. An audited statement of accounts will be presented by the Head of Finance at the Annual General Meeting.

Any cheques drawn against club funds should hold signatures of the Head of Finance plus up to two other officers.

10. Annual General Meetings

The Annual General Meeting (AGM) of the club shall be held on, or before 31st December each year. The secretary shall circulate or give notice of the agenda for the meeting not less than 14 clear days before the meeting.

Members must advise the Secretary in writing of any other business to be moved at the AGM at least 7 days before the meeting.

The business of the AGM shall be to:

a) Confirm the minutes of the previous AGM
b) Receive the audited accounts for the year from the Head of Finance
c) Receive the annual report from the Officers
d) Elect an Auditor
e) Elect the Officers of the club (i.e. President, Vice Presidents, Chair etc)
f) Elect Team Captains and Vice Captains
g) Elect Leadership Committee members
h) Review club membership and match fees and agree for next year
i) Transact such other business received in writing by the secretary from members 7 days prior to the meeting and included on the agenda

Nominations of candidates for election of Officers shall be made in writing to the Secretary at least 14 days in advance of the AGM.
All fully paid members have a right to vote. The quorum for AGMs will be 15.

The Leadership Committee has the right to call Extraordinary General Meetings (EGMs) outside the AGM. At least 14 days' notice of the meeting shall be given. Procedures for EGMs will be the same as for the AGM.

At all General Meetings, the Chair will be taken by the club Chairman or in their absence, by a deputy appointed by members attending the meeting. Decisions made at a General Meeting shall be by a simple majority vote from those members attending. In the event of equal votes, the Chair of the meeting shall be entitled to an additional vote.

11. Alterations to the Constitution

Any proposed alterations to the Constitution may only be considered at an AGM or EGM, convened with the required written notice of the proposal. Any alteration or amendment must be proposed by a fully paid-up member of the club and seconded by another member. Such alterations shall be passed if supported by not less than 2 thirds of those members present.

12. Discipline & Appeals

All complaints regarding the behaviour of members should be submitted in writing to the Secretary.

The Leadership Committee shall appoint a Disciplinary sub-committee who will meet to hear complaints within 7 days of a complaint being lodged. Any member requested to attend a Disciplinary sub-committee shall be entitled to be accompanied by a friend or other representative and to call witnesses. The Leadership Committee or its sub- committee has the power to take appropriate disciplinary action including the termination of membership.

The outcome of a disciplinary hearing should be notified in writing to the person who lodged the complaint and the member against whom the complaint was made within 7 days of the hearing.

There shall be the right of appeal to the Leadership Committee following disciplinary action being announced. The Leadership Committee shall appoint an Appeals Committee (a maximum of 3) which shall not include members involved with the initial disciplinary hearing but may include non-members of the club. The Appeals Committee shall consider the appeal within 7 days of the Secretary receiving the appeal. The individual submitting the appeal shall be entitled to be accompanied by a friend or other representative and to call witnesses. The decision of the Appeals Committee shall be final and binding on all parties.

13. Dissolution

If at any AGM of the club, a resolution be passed calling for the dissolution of the club, the Secretary shall immediately convene an EGM of the club to be held not less than 28 days thereafter to discuss and vote on the resolution.

If at the EGM, the resolution is carried by a majority 2/3rds of the membership present, the Leadership Committee shall thereupon, or at such date as shall have been specified in the resolution, proceed to realise the assets of the club and discharge all debts and liabilities of the club. The Leadership Committee will then be responsible for the orderly winding up of the club's affairs.

After settling all liabilities of the club, the Leadership Committee shall dispose of the net assets remaining to one or more of the following:

a) To another club with similar sports purposes which is a registered charity and/or
b) To another club with similar sports purposes which is a registered Community Amateur Sports Club and/or
c) To the clubs governing body for use by them for related community sports.

The exception is the club's buildings and land which will remain the property of the landlord.

14. Declaration

Sheriff Hutton Bridge Cricket Club hereby adopts and accepts this constitution as a current operating guide regulating the actions of members.

SIGNED (CLUB CHAIR):



NAME: Mike Willink DATE: 22nd October 2026

SIGNED (CLUB SECRETARY):



NAME: Vince Coan DATE: 22nd October 2026